## Welcome to Direct Debit (ACH/AFT)

To sign up for Direct Debit using this form, please do the following:

### 1. Type your information into this document to complete it.

You will be required to provide the following:

First and Last Name
Loan Number
ABA/Routing Number
Checking Account Number
Amount and Frequency of debit



Where can I find my bank information?

Your bank routing and account numbers can be found at The bottom of your check or by asking your financial institution.

#### 2. Print the agreement form.

If you need a completed copy for your records, please print more than one copy. You will not be able to save a completed copy of this document to your hard drive.

#### 3. Sign and mail, fax, or email the agreement form ONLY to:

EvaBank
Operations Department
1710 Cherokee AVE SW
Cullman, AL 35055

Fax: 256-255-2261

Email: payments@eva-bank.com

#### 4. Please allow 5 days for Direct Debit to be setup.

Please make your next payment if your payment is due in less than 5 days.



# Direct Debit (ACH/AFT)

Please fill out the information requested below and return to EvaBank: **Borrower Information** Phone Number \_\_\_\_\_ Loan Number \_\_\_\_\_ What type of checking account will be debited?

Business Personal **Payment Information** Bank or Financial Institution Name ABA/Routing Number \_\_\_\_\_ Checking Account Number \_\_\_\_\_ Beginning Date **Payment Options**  Monthly Installment Amount (based on your current repayment schedule) Or Other Payment options Monthly Installment Amount Plus the following ADDITIONAL amount \$\_\_\_\_\_\* \*Only indicate the amount that is above and beyond your current installment amount. Amount \_\_\_\_\_ Frequency \_\_\_\_ (weekly or bi-weekly) OTHER Amount \_\_\_\_\_ Describe Frequency \_\_\_\_\_ Loan Recurring Direct Debit Authorization I am aware, as the "Originator" on this agreement, that I must notify the "Originating Depository Financial Institution" (EvaBank) of any changes or any termination of pre-authorized payment/deposit in writing 10 days prior to the transaction date. I authorize EvaBank to change this amount if the required monthly payment changes due to changes in the loan payment or required escrow payment. I understand that I will be notified prior to any such change. Borrower Signature\_\_\_\_\_\_ Date\_\_\_\_\_ OFFICE USE ONLY: Entered by: Employee Initials: \_\_

Confirmed by: Employee Initials: